

## Inspection Schedule/Information

Please contact this office when the project is ready for necessary inspection(s) Office hours are Monday – Friday 8 a.m. – noon, 1 p.m. – 4 p.m.

Phone (231)873-5355

This office needs a minimum of 24 hours notice for all inspections

It is the responsibility of the person signing the application to contact the office when the project is ready for inspection(s)

**Footing:** excavation completed and forms in but **before** you pour concrete or fill in the post holes.

**Rough-In:** when the building is roughed-in before you insulate and drywall. Electrical, Plumbing and Mechanical rough-in inspections must be approved and truss prints at the job site **before** scheduling the building rough-in inspection.

**Final:** Electrical, Plumbing and Mechanical finals must be approved before the final Building Inspection. A final is when the job is complete.

**Fireplace:** Inspections needed are footings and top of unit or throat before flues are in.

**Chimney:** Inspections needed for footings and final.

**Mobile/Modular:** Inspections needed are footings and final (rough-in if basement)

**HUD Home:** Before you call for a Plumbing inspection, you need:

1. All plumbing hooked up and run to the septic tank.
2. Main water valve on home.
3. Pressure test on gas line of 15# to be seen by the Plumbing/Mechanical Inspector (gauge must be on at time of inspection).