

Board of Commissioners Minutes
Board Conference Room
December 29, 2009

The regular meeting of the Oceana County Board of Commissioners was called to order by Chairperson Van Sickle in the Board Conference Room on Tuesday, December 29, 2009 at 2:00 p.m.

Roll was called by the Clerk. Present: Mr. Malburg, Ms. Kolbe, Mr. Brown, Mr. Powers, Mr. Simon, and Mr. Van Sickle. Absent: Mr. Byl.

Ms. Griffin noted a correction to the minutes of the December 17, 2009 County Board Meeting. Resolution #10 – 2009 General Fund Budget Amendment should have read "an amendment to the 2009 County General Fund Budget from \$9,439,970 to \$9,456,970". (The original resolution stated an amendment from \$9,439,970 to \$9,455,970)

Moved by Mr. Simon and seconded by Mr. Brown to approve the minutes of the December 17, 2009 meeting as corrected.

Voice vote. Motion carried.

A letter was received from Ms. Lisa Pung, Renaissance Zone Analyst, Michigan Strategic Fund, stating that on December 15, 2009, the State Administrative Board transferred designation of the existing Agricultural Processing Renaissance Zone in Oceana County, Township of Colfax to Arbre Farms Corporation and Willow Cold Storage Corporation. The zone consists of 80 acres and will end on December 31, 2015, for Michigan Business Tax (MBT), income tax purposes and property tax purposes. A copy of the letter is on file in the County Clerk's Office.

A letter was received from Ms. Janice Wilford, Program Manager, Michigan Agriculture Environmental Assurance Program (MAEAP), Department of Agriculture, in regards to the Herrygers Farms, LLC, in Hart. Mr. Appleby, Michigan Department of Agriculture, visited the Herrygers Farm on September 23, 2009 and after a review of the Farmstead Improvement Action Plan, verified that the farm had met all of the requirements set forth by the MAEAP Farmstead System. Mr. Appleby also conducted a review of the MAEAP Cropping System on the Herrygers Farm and verified that the farm had met all of the requirements set forth by the MAEAP Cropping System. Copies of the letters are on file in the County Clerk's Office.

RESOLUTION NO. 1 – RECOGNITION OF APPRECIATION FOR CURTISS A. LOHMAN

Moved by Ms. Kolbe and seconded by Mr. Malburg to adopt the following Resolution of Appreciation for **Curtiss A. Lohman**:

WHEREAS, **Curtiss A. Lohman** has served the people of Oceana County with pride and integrity as a member of the Oceana County Sheriff's Department for over 26 years. His employment began on April 18, 1983 when he was hired as a Deputy Sheriff. He was assigned to the Oceana County K-9 Unit in 1985 and served in that capacity until 2004. On May 2, 2005, he was promoted to S.S.C.E.N.T. Detective; and

WHEREAS, **Curtiss A. Lohman** has always placed a high priority on improving the quality of law enforcement service provided to the public by virtue of his many hours of tireless effort in the investigative duties in Oceana County; and

WHEREAS, **Curtiss A. Lohman** has earned the praise and recognition of court officials, Oceana County Prosecuting Attorney Terry Shaw and Oceana County Sheriff Robert Farber for his timely response to criminal and other law enforcement matters; and

WHEREAS, **Curtiss A. Lohman** has devoted his entire professional career to the protection of the public's safety and in the treatment of others in a just manner; and

WHEREAS, **Curtiss A. Lohman** has gained the respect and gratitude of the Oceana County Board of Commissioners for his effectiveness, responsiveness, impartiality, fairness and long term devotion to public service.

NOW, THEREFORE, BE IT RESOLVED; That the Oceana County Board of Commissioners expresses its heartfelt appreciation to **Curtiss A. Lohman** for his many years of professional service to Oceana County and wishes him many years of happiness in his future endeavors.

Voice vote. Motion carried.

The Resolution of Appreciation for Mr. Peter W. Kelly, retiring Oceana County Airport Manager, will be presented at a later date as Mr. Kelly was unable to be present.

RESOLUTION NO. 2 – AUTHORIZATION TO APPLY FOR USDA FUNDS FOR THE PURCHASE OF POLICE CRUISERS

Moved by Mr. Simon and seconded by Ms. Kolbe to authorize the Oceana County Sheriff to prepare pre-applications for submission to USDA Rural Development for federal funding assistance in the total amount of \$25,000. Said funds will be applied toward the purchase of three police cruisers at a cost of \$105,950. Further, the Chairperson of the Board of Commissioners is authorized to sign the completed pre-application forms.

Roll call vote: Mr. Simon-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Powers-yes; Mr. Malburg-yes; and Mr. Van Sickle-yes. Absent: Mr. Byl.

Motion carried.

RESOLUTION NO. 3 – AUTHORIZATION FOR RENEWAL OF AIRPORT LIABILITY POLICY

Moved by Mr. Simon and seconded by Ms. Kolbe to renew the Airport Liability policy underwritten by Phoenix Aviation Managers – Old Republic Insurance Company for the period January 1, 2010 – December 31, 2010 and to authorize the Oceana County Clerk to make payment in the amount of \$3,035 to Avsurance Corporation, 47 W. Ellsworth Road, P. O. Box 1387, Ann Arbor, Michigan 48106 for the same.

Roll call vote: Mr. Simon-yes; Ms. Kolbe-yes; Mr. Malburg-yes; Mr. Powers-yes; Mr. Brown-yes; and Mr. Van Sickle-yes. Absent: Mr. Byl.

Motion carried.

RESOLUTION NO. 4 – AUTHORIZATION FOR COMMISSIONER KOLBE TO ATTEND THE NATIONAL ASSOCIATION OF COUNTIES (NACO) CONFERENCE IN WASHINGTON, D.C.

Moved by Mr. Simon and seconded by Mr. Brown to authorize the Oceana County Clerk to pay registration, per diem, lodging and meal costs to Commissioner Kolbe for attendance at the National Association of Counties (NACO) Conference in Washington, DC from March 6, 2010 – March 10, 2010.

Roll call vote: Mr. Simon-yes; Mr. Brown-yes; Mr. Malburg-yes; Mr. Powers-yes; Ms. Kolbe-yes; and Mr. Van Sickle-yes. Absent: Mr. Byl.

Motion carried.

RESOLUTION NO. 5 – APPROVAL OF 2009 BUDGET AMENDMENTS

Moved by Mr. Simon and seconded by Mr. Powers to **increase the 2009 Oceana County General Fund Budget from \$9,456,970 to \$9,478,936** as follows:

INCREASE GENERAL FUND REVENUES:

Increase Oceana County Treasurer Revenue from \$8,288,391 to \$8,307,357 as follows:

Increase 253-510.000 Marine Safety Grant – Federal from -0- to \$94,000
 Increase 253-677.000 Reimbursements – General from \$85,000 to \$92,000
 Decrease 253-626.000 Prisoner Maintenance from \$85,000 to \$41,210
 Decrease 253-505.000 PSIC Interoperable Grant from \$108,607 to \$70,363

Increase Sheriff's Department Revenue from \$104,950 to \$107,950 as follows:

Increase 301-675.001 MMRMA – Rap Grant from -0- to \$3,000

INCREASE GENERAL FUND EXPENDITURES AS FOLLOWS:

Decrease Circuit Court Expenditures from \$396,718 to \$392,718
 Decrease District Court Expenditures from \$541,491 to \$527,991
 Decrease Friend of the Court Expenditures from \$358,196 to \$355,696
 Decrease Administrator Fiscal Officer Expenditures from \$178,971 to \$174,971
 Decrease County Clerk Expenditures from \$335,927 to \$311,927
 Decrease Elections from \$16,359 to \$7,659
 Decrease Sheriff's Department Expenditures from \$1,950,581 to \$1,944,581
 Decrease PSIC Interoperable Grant Expenditures from \$144,809 to \$92,960
 Decrease Medical Examiner Expenditures from \$60,800 to \$53,800
 Decrease Insurance Expenditures from \$182,593 to \$174,593
 Decrease Contingency Fund from \$61,823 to -0-

Increase Board of Commissioners Expenditures from \$222,707 to \$229,707

Increase County Auditing Expenditures from \$25,500 to \$51,132

Increase General Services Expenditures from \$424,551 to \$449,551

Increase Tax Administration from \$4,292 to \$4,357

Increase Register of Deeds Expenditures from \$159,201 to \$163,774

Increase Marine Law Expenditures from \$103,977 to \$204,977

Increase Road Patrol Expenditures from \$86,477 to \$89,477

Increase JAG Mobile Data Wireless Expenditures from -0- to \$3,000

Increase Emergency Management Expenditures from \$79,799 to \$84,780
 Increase Transfer Station Expenditures from \$217,619 to \$234,619
 Increase Airport Expenditures from \$117,619 to \$131,906
 Increase Unemployment Compensation from \$2,000 to \$7,000
 Increase Tax Tribunal Refunds Ordered from \$5,000 to \$7,800

Roll call vote: Mr. Simon-yes; Mr. Powers-yes; Ms. Kolbe-yes; Mr. Malburg-yes; Mr. Brown-yes;
 and Mr. Van Sickle-yes. Absent: Mr. Byl.

Motion carried.

RESOLUTION NO. 6 – APPROVAL OF 2010 BUDGET AMENDMENTS

Moved by Mr. Simon and seconded by Malburg to amend the **2010 Oceana County General Fund Budget from \$9,299,078 to \$9,355,178** as follows:

INCREASE GENERAL FUND REVENUES:

Increase Oceana County Treasurer Revenue from \$8,243,157 to \$8,299,257 as follows:

Increase 253-401.000 Year End Balance from \$61,013 to \$65,263
 Increase 253-505.000 PSIC Grant from -0- to \$51,850

INCREASE GENERAL FUND EXPENDITURES AS FOLLOWS:

Increase 422 PSIC Grant from -0- to \$51,850 as follows:
 Increase 422-977.000 Machinery and Equipment from -0- to \$51,850

Increase 720 Housing Commission from -0- to \$4,250 as follows:
 Increase 720-965.000 Transfer Out from -0- to \$4,250

Decrease 537 Airport - 901.000 Loan Repayment from \$14,500 to -0-
 Increase 537 Airport - 965.000 Transfer Out from -0- to \$14,500

Roll call vote: Mr. Simon-yes; Mr. Malburg-yes; Mr. Powers-yes; Mr. Brown-yes; Ms. Kolbe-yes;
 and Mr. Van Sickle-yes. Absent: Mr. Byl.

Motion carried.

RESOLUTION NO. 7 – AUTHORIZATION FOR INTRADEPARTMENTAL TRANSFERS WITHIN THE 2009 GENERAL FUND BUDGET

Moved by Mr. Simon and seconded by Ms. Kolbe to authorize the Oceana County Administrator/Fiscal Officer to make intradepartmental transfers within the 2009 General Fund Budget in order that personnel costs are accurately represented.

Roll call vote: Mr. Simon-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Malburg-yes; Mr. Brown-yes
 and Mr. Van Sickle-yes. Absent: Mr. Byl.

Motion carried.

**RESOLUTION NO. 8 – ADOPTION OF 2010 OCEANA COUNTY BOARD OF COMMISSIONERS
MEETING SCHEDULE**

Moved by Mr. Powers and seconded by Mr. Simon to adopt the following 2010 Meeting Schedule for the Oceana County Board of Commissioners:

All **Regular Meetings** of the Oceana County Board of Commissioners for 2010 will be held in Hart, Michigan at 2:00 P.M. on the **second and fourth Thursdays** of each month with the **following exceptions the fourth Tuesday in November** (November 23) due to the Thanksgiving Holiday on November 25.

The Board of Commissioners shall meet in a **Service Meeting (if necessary)** to discuss items on the agenda at **11:30 A.M. prior to each Regular Meeting.**

The **Health and Human Services and Parks and Recreation Committee** shall meet at **9:00 A.M.** on the **first** Regular Board Meeting of each month.

The **Buildings, Grounds and Insurance Committee** shall meet at **9:30 A.M.** on the **first** Regular Board Meeting of each month.

The **Law and Safety Committee** shall meet at **10:00 A.M.** on the **first** Regular Board Meeting of each month.

The **Planning and Environmental Services Committee** shall meet at **9:30 A.M.** on the **second** Regular Board Meeting of each month.

The **Personnel and Licensing and Inspection Services Committee** shall meet at **10:00 A.M.** on the **second** Regular Board Meeting of each month.

The **Finance and Equalization Committee** shall meet at **10:30 A.M.** on the **first and second** Regular Board Meetings of each month.

Voice vote. Motion carried.

**RESOLUTION NO. 9 – APPOINTMENT TO OCEANA COUNTY PARKS AND RECREATION
COMMISSION**

Moved by Ms. Kolbe and seconded by Mr. Malburg to appoint Ms. Connie Cargill, 885 N. 52nd Avenue, Mears, Michigan to fill the vacant position on the Oceana County Parks and Recreation Commission for the term ending December 31, 2012.

Voice Vote. Motion carried.

RESOLUTION NO. 10 – APPOINTMENT TO OCEANA COUNTY HOUSING COMMISSION

Moved by Ms. Kolbe and seconded by Mr. Powers to appoint Mr. Paul E. Inglis, 340 Hawley Street, Shelby, Michigan to the Oceana Housing Commission for the term ending May 31, 2011 due to the resignation of Ms. Jane Hedberg.

Voice vote. Motion carried.

RESOLUTION NO. 11 – AFFIRMATION OF APPOINTMENTS TO OCEANA COUNTY PLANNING COMMISSION

Moved by Ms. Kolbe and seconded by Mr. Simon to affirm the appointments of Dr. David Roseman and Mr. Walter Salisbury to the Oceana County Planning Commission for three-year terms effective January 1, 2010. Dr. Roseman will represent government/municipal interests and Mr. Salisbury will represent industrial and economic interests.

Voice vote. Motion carried.

RESOLUTION NO. 12 - PAYMENT OF CLAIMS

Moved by Mr. Simon and seconded by Mr. Byl to approve the payment of claims in the tentative amounts as follows:

| | |
|---|--------------------------|
| AMBULANCE FUND | \$ 106,742.25 |
| FRIEND OF THE COURT | -0- |
| PUBLIC IMPROVEMENT FUND | 4,942.50 |
| BUILDING DEPARTMENT FUND | 9,380.07 |
| CAPITOL PROJECTS – DC | -0- |
| CAPITOL PROJECTS – SHERIFF | -0- |
| TOTAL FORECLOSURE FUND | 575.00 |
| AUTOMATION FUND R.O.D. | 15,651.12 |
| LOCAL CORR. OFFICERS TRAINING FUND | 218.69 |
| DRUG LAW ENFORCEMENT | -0- |
| GENERAL FUND | <u>267,823.37</u> |
| TOTAL | \$ 405,333.00 |

and to authorize the County Clerk to draw warrants and the County Treasurer to pay the same.

Roll call: Mr. Simon-yes; Mr. Malburg-yes; Ms. Kolbe-yes; Mr. Brown-yes; Mr. Powers-yes; and Mr. Van Sickle-yes. Absent: Mr. Byl.

Motion carried.

Chairperson Van Sickle asked if there was any further business to come before the Board. There being

none, the meeting was adjourned at 2:25 p.m.


 Rebecca J. Griffin
 Oceana County Clerk

1-14-2010
 Date


 Larry Van Sickle, Chairperson